

CRAFT

A

unique

celebration

at the

Biggs Museum of American Art

Celebrate your child's birthday with an unforgettable party at the Museum! Invite your friends and family for a spectacular afternoon of play, art, creativity and festivities.

Biggs Museum Birthday Parties include two fun-filled hours of celebration, cake, hands-on activities and a children's tour of the Museum!

The Birthday Party Package Includes

- A dedicated Birthday Party Facilitator
- Private party room with tables and chairs for 2 hours
- Age appropriate hands-on art activity, including all supplies
- Special guided Museum tour for children
- Free parking, restrooms and entry to the Museum
- Garbage bags for clean-up

What You Provide

- Food, beverages (non-alcoholic only), cake and decorations
- Plates, napkins, utensils, etc.
- One adult chaperone (18 & over) per 5 children

Available Times and Dates

- Tuesday - Saturday: 12:00 pm - 2:00 p.m. or 2:00 p.m. - 4:00 p.m.
- Sunday: 2:00 p.m. - 4:00 p.m.

Party Pricing

Birthday parties are a Museum member benefit. Not a member? We can assist you with Museum membership when you make your birthday party reservation.

- 1-15 children, 3 adults: \$150
- Each additional child is \$10 per person with a maximum party size of 25 children.



Reservations

To ensure space availability, we recommend that reservations be made at least four weeks in advance. All requested dates are subject to availability. To reserve your party today, please submit the Birthday Party Reservation form by fax or mail to:

Birthday Parties at the Biggs Museum
P.O. Box 711
Dover, DE 19903
Fax: (302)674-5133
E-Mail: bcooper@biggsmuseum.org

Payment

A non-refundable deposit of \$50 must be returned with the reservation request form to guarantee your reservation. The remaining balance will be due the day of the party. The Biggs Museum accepts cash, check, VISA, MasterCard or Discover.

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Age Recommendation

The Biggs Museum is suitable for all age, from toddler to teen. Hands-on art activities are geared towards children turning 3 to 12 years of age. However, we are able to accommodate all ages.

Food and Drink

The Biggs Museum welcomes outside food and catering for birthday parties. You are welcome to provide your own cake, however candles are not permitted in the Museum. The Museum cannot provide refrigeration for cake or ice cream at this time.

Party Schedule

Please remind your guests to meet in the Museum lobby prior to the start of the party. A Museum staff member will greet your guests and direct them to your private room, where the celebration will take place. You and your guests may continue to enjoy the Museum after the conclusion of the party. Please make sure that all personal and party items (including food and decorations) are removed from the private room before leaving the Museum. The Biggs Museum can dispose of collected trash behind the Museum building.

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Please remind your guests to meet in the Museum lobby prior to the start of the party. A Museum staff member will greet your guests and direct them to your private room, where the celebration will take place. You and your guests may continue to enjoy the Museum after the conclusion of the party. Please make sure that all personal and party items (including food and decorations) are removed from the private room before leaving the Museum.

Hands-On Activities

Each guest will go home with his or her own hand-made piece of art! The birthday child may choose one of the following art activities. The Museum staff is able to work with special requests for pre-planned party themes.

Princess Party: Be a princess for a day by making your very own tiara! Decorate it with gems, stickers, and feathers. Boys are encouraged to participate by making their own crown using the same supplies. Dress to impress in your most 'royal' outfit to enjoy the magical day!

Pirate Party: Argh! Experience what it is like to be a pirate! Participants will become pirates by visiting and seeing our 'pirate' illustrations and learning how to make their own pirate hat and an eye patch.

Art on Safari: Go deep into the jungle! Participants will create monkey pipe cleaners and a wild animal mask.

Impressionist Painting: Visit our American Impressionist gallery and learn to paint in the impressionist style using heavy brush strokes and lots of color!

Cancellation/Change of Party Date

At least two weeks notice is required to change the party date. In the event of a cancellation, the Museum will retain the non-refundable deposit.



Birthday Party

Reservation Form

Biggs Museum
of American Art

Contact Information

Title: _____ First Name: _____ Last Name: _____

Secondary Contact Name: _____

Birthday Child's Name: _____ Age: Turning _____

Mailing Address: _____

City: _____ State: _____ Zip-Code: _____

Party Information

Requested Party Date (atleast four weeks from today's date): _____ / _____ / _____

Requested Party Time (circle one): 12:00 p.m. - 2:00 p.m. 2:00 p.m. - 4: 00 p.m.

Number of Children Participants (including birthday child): _____

Number of Adult Chaperones (including parents): _____

Art Activity (circle one): Princess Party Pirate Party Art on Safari Impressionist Painting

Payment Information



A \$50 non-refundable deposit must be received to confirm your reservation.
The remainder of your balance is due on the party date.

Method of Payment (circle one): Check Cash VISA MC Discover

Name on Card: _____

Card Number: _____ Expiration Date: _____/_____/_____

Signature: _____

Please fax form to: (302)674-5133 or mail to P.O. Box 711 Dover, DE 19903